

Designation of Statutory Roles

Purpose of Report

1. For Council to note and ratify the designation of the statutory roles of
 - Director of Adult Services (DASS)
 - Director of Children's Services (DCS)
 - Section 151 Officer

by the Chief Executive using her urgency powers following a change to the senior management structure of the council.

Background

2. The Chief Executive has completed recruitment to the new senior management structure approved by Council on 15 October 2024 (Appendix 1).
3. Council has already approved the designation of statutory role of Director of Children's Services to interim Corporate Director – Children and Education
4. After discussion with the newly appointed Corporate Directors for Care and Wellbeing, Resources and Children and Education further changes have been made.
5. The urgent decision was taken to ensure that during the process of recruitment and immediately after, there was no gap in any of the statutory roles.

Main Considerations for the Council

6. Following the appointment of the Chief Executive, an interim structure was put in place to enable a review of the senior structure to be undertaken. The Chief Executive wished to increase the capacity at senior management level to focus on corporate priorities and to drive innovation, transformation and greater efficiency.
7. The review is now concluded and the recruitment process to the new senior structure confirmed to include:
 - The post of Corporate Director Care and Wellbeing to which the Chief Executive has concluded designation of DASS would appropriately be assigned (previously assigned to the Director - Adult Social Care)
 - The post of Corporate Director Children and Education to which the Chief Executive has concluded designation of DCS would

appropriately be assigned when the postholder takes up their post (with the role remaining assigned to the interim Corporate Director – Children and Education in the meantime.)

8. In addition, following the recruitment of the Corporate Director Resources, the remit of this post has been reviewed so that the Chief Executive has concluded that the designation of Section 151 would appropriately be assigned to this role (previously assigned to the Director of Finance and Procurement).

Proposal

9. That Council:

- a) Notes and approves the designation of the statutory role of Director of Adult Services (DASS) to the post of Corporate Director Care and Wellbeing with immediate effect
- b) Notes and approves the designation of statutory role of Director of Children's Services (DCS) to the post of Corporate Director Children and Education when the postholder takes up the role.
- c) Notes and approves the designation of statutory role of Section 151 to the post of Corporate Director Resources with immediate effect.
- d) Note that other designated statutory roles are unchanged as a result of the restructure and remain with existing posts:
 - i. Head of Paid Service, Returning Officer (RO) and Electoral Registration Officer (ERO) with the post of Chief Executive
 - ii. Director of Public Health (DPH) with the post of Director - Public Health
 - iii. Monitoring Officer with the post of Director - Legal and Governance
- e) Authorise the Monitoring Officer to make any consequential changes to the Constitution arising from the designation of the statutory function outlined above.

Tamsin Kielb - Director of HR&OD

Report author: Amanda George - Head of Strategic HR / Deputy Director HR&OD

Appendices

Appendix 1 – Report to Council 15 October 2024

Background Paper

[Record of Officer Decision – Designation of Statutory Roles](#)