

	Item		Actions and recommendations	Who
1.				
	Present:	Cllr Bridget Wayman – Wiltshire Council (BW) – Chair Cllr Richard Budden – Wiltshire Council (RB) Cllr George Jeans – Wiltshire Council (GJ) Cllr Pauline Church – Wiltshire Council (PCH) Jane Childs – Barford St. Martin & Sutton Mandeville PC's (JC) John Holloway – Barford St. Martin PC (JH) Morag Walker – Barford St. Martin PC (MW) Mike Ash – Bishopstone Parish Council (MA) Jane Mayhew – Burcombe Parish Council (JM) Bev Small – Chilmark Parish Council (BS) Robert Begg – Dinton Parish Council (RBG) Roger Brake – Donhead St. Mary Parish Council (SP) Tony Phillips – Fovant Parish Council (TP) Frank Freeman – Hindon Parish Council (FF) Graham Cotton – Kilmington Parish Council (GC) John Jordan – Mere Town Council (JJ) Jose Green – Sutton Mandeville Parish Council (JG) Steve Banas – Swallowcliffe Parish Council (BC) Patrick Lamb – Tollard Royal Parish Council (PL) Robert Marston – Tollard Royal Parish Council (RM) Alan Crossley – Wilton Town Council (AC) Paul Shaddock – Wiltshire Council (PS)		



	Apologies:	Cllr Nabil Najjar – Wiltshire Council (NN) Mark Norris – Ansty Parish Council (MN) Paul Greenhalgh – Ansty Parish Council (PGH) Tom Hitchings – Broad Chalke Parish Council (TH) Ruth Burrows – Kilmington Parish Council (RBU) Roger Pipe – Mere Town Council (RP) David Curless – Sedgehill & Semley Parish Council (DC) Ashley Gray – Stourton Parish Council (AG) Catherine Spencer – Stourton Parish Council (CS) Clare Churchill – Wilton Town Council / Burcombe PC (CC) David Button – Wiltshire Council (DB)		
2.	Notes of previous meeting			
		The minutes of the previous meeting were agreed at the South West Wiltshire meeting on the 11 <sup>th</sup> September 2024.	That the update is noted.	Area Board
		The South West Wiltshire Area Board minutes can be found at:		
		https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=169&M Id=15328&Ver=4		
3.	Financial Position			
		There is currently no funding remaining in the groups budget for the 2024/2025 financial year and the group have advanced allocated £12,200.42 from its 2025/2026 budget. BW commented that in light of the current financial position of	proposal not to allocate any further funding to proposed schemes until the new financial year.	Area Board
		the group that she was minded not allocate any further funding to proposed schemes until the new financial year.		



4.	New Issues / Issues Requiring	A Decision		
a)	Issue No: <u>14-22-21</u> Dinton PC 30mph Signing Improvements (Originally raised November	Works to provide the 30mph signing amendments have been completed. PC have advised that to complement this work they now wish to pursue the introduction of the village gates on the B3089. The cost estimate for the provision of the village gates is £4,758	any further schemes this financial year this scheme will be reconsidered in the new financial year.	Area Board
	2022)	(LHFIG contribution £3,568.50 / PC contribution £1,189.50). [Note: Figure includes a 25% contingency].	That the update is noted.	
b)	Issue No: <u>14-23-24</u> Steeple Langford PC Request for measures to address road safety concerns in Steeple Langford. (Originally raised December 2023)	Proposals for gateway markings on Salisbury Road and the provision of pedestrian in road warning signs provided to the PC for comment. PC have advised that they support the proposals and wish to move forward with implementing them. Cost estimate for the introduction of the white lining amendments is £3067.50 (LHFIG contribution £2,300.62 / PC contribution £766.88). [Note: Figure includes a 25% contingency].	any further schemes this financial year this scheme will be reconsidered in the new financial year.	Area Board
c)	Issue No: <u>14-24-05</u> Bowerchalke PC Request to replace a stile with a kissing gate on a Right of Way (Originally raised May 2024)	<ul><li>The PC have submitted a request for funding to replace a stile with a kissing gate on a Right of Way.</li><li>At the last meeting of the group the PC were asked if they could fund this work in its entirety. If the PC were unable to fund the entirety of this work the group would reconsider their application at the next meeting of the group. PC to provide an update.</li><li>If the PC require assistance from the LHFIG the supply, delivery</li></ul>	any further schemes this financial year this scheme will be reconsidered in the new financial year.	Area Board
		and installation the cost of the stile is £520 (LHFIG contribution £390 / PC contribution £130).		



d)	Issue No: <u>14-24-07</u>	Issue held over from previous meeting of the group as no representative of the PC was in attendance.	The group supported this issue. Issue to be passed to the Rights of	Area Board
	Sutton Mandeville PC	representative of the FC was in attenuance.	Way Team to undertake detailed	Board
	Request for additional steps on	The PC have requested the provision of additional steps of Right	•	
	SMAN9 where it joins Glasses			
	Lane	this issue, it will be passed to the Rights of Way Team to		
		investigate and provide a cost estimate for providing the	9	
	(Originally raised May 2024)	additional steps which will be brought back to a future meeting	0 1	
		of the group for a funding decision.	That the update is noted.	
e)	Issue No: <u>14-24-08</u>	Issue held over from previous meeting of the group as no	The group supported this issue.	Area
		representative of the PC was in attendance.		Board
	Barford St. Martin PC		That the update is noted.	
	Request for the grassed area	The PC have requested that the existing parking layby outside		
	outside of The Haven to be			
	replaced with a hard standing	of grass currently being parked on. If the group support this		
		issue, then the next step would be to begin developing the		
	(Originally raised May 2024)	design to extend the layby.		
f)	Issue No: 14-24-10	The PC submitted a request to supply and install six street	The group agreed to close this	Area
		nameplates.	issue.	Board
	Tisbury PC			
	Request for street nameplates	At the last meeting of the group the PC were asked if they could		
		fund this work in its entirety. If the PC were unable to fund the		
	(Originally raised July 2024)	entirety of this work the group would reconsider their application		
		at the next meeting of the group.		
		The PC have indicated that they will take forward this work		
		themselves. As such it is recommended that this is closed.		



g)	Issue No: <u>14.24.12</u> Wilton TC Request for a pedestrian crossing on The Avenue (Originally raised August 2024)	The TC have requested the provision of a pedestrian crossing refuge in The Avenue between Bailey Lane and Hart Close. A pedestrian refuge cannot be provided at this location. Current design guidance requires a carriageway width of 7.5 metres to provide a pedestrian refuge (this is based on 2 x 3.0 metre wide carriageway lanes and 1.5 metre wide pedestrian refuge) and the width of the carriageway the crossing has been requested is only 7.0 metres wide. The provision of an informal dropped kerb crossing point with coloured surfacing and bollards could be considered (like what is present in Minster Street).	The group discussed this issue and supported developing proposals to introduce an informal crossing point. That the update is noted.	Area Board
h)	Issue No: <u>14.24.13</u> Bishopstone PC Request for measures to address road safety concerns in the vicinity of the junction of Portfield Road and the C12 (Originally raised October 2024)	<ul> <li>begin developing the design of an informal crossing point.</li> <li>The PC have requested measures to address road safety concerns in the vicinity of the junction of Portfield Road and the C12.</li> <li>A traffic survey has been ordered to ascertain the current speed of traffic in Portfield Road approaching the junction.</li> <li>If the group support this issue, then the next step would be to begin considering potential signing and lining improvements that could be introduced to help highlight the junction.</li> </ul>	The group supported this issue. Design work to commence once the results of the traffic survey have been received. That the update is noted.	Area Board



5.	Other Issues			
a)	Tisbury PC <u>20mph Speed Limit Extension</u> (Originally raised unknown)	20mph speed limit has been installed and is legally enforceable However, countdown markings to 20mph terminal points have not been laid yet due to Milestone agreeing a form of temporary traffic management to allow the works to be undertaken safely with its lining contractor.	works.	PS Area Board
b)	Issue No: <u>14-20-4</u> Hindon PC Stops Hill Traffic Calming (Originally raised February 2020)	Works reprogrammed for January 2025. Unfortunately, an objection was received to the proposed installation of the speed cushions during the formal consultation stage which has necessitated the preparation of a report to the Cabinet Member for Highways before the works can take place. Report currently being drafted for submission in November 2024.		Area Board
c)	Issue No: <u>14-20-11</u> Fovant PC A30/High Street Kerb Realignment (Originally raised November 2020) Issue No: <u>14-24-06</u> Fovant PC Request for an improved footway outside of The Greater Good Pub (Originally raised May 2024)	The group agreed to combine these two issues at its meeting in August 2024 and submit them as an application to the Substantive LHFIG fund. It has been announced that applications to the Substantive LHFIG fund must be submitted by the 14 <sup>th</sup> December 2024. Officers to work with the PC to prepare and submit application to the Substantive LHFIG fund.		PS



d)	Issue No: <u>14-21-7</u> Swallowcliffe PC Request for Unsuitable for HGVs sign at the junction of the A30 and Barber's Lane (Originally raised August 2021)	Works programmed to be undertaken week commencing 02/12/24.	That the update is noted.	Area Board
e)	Issue No: <u>14-21-10</u> Mere TC Request for speed limit assessment along Shaftesbury Road (Originally raised October 2021)	some of the comments received also raised other comments around speed limits which will necessitate the preparation of a report to the Cabinet Member for Highways before the speed	That the update is noted.	Area Board
f)	Issue No: <u>14-21-11</u> Tollard Royal PC White lining amendments to control the speed of vehicles in the village. (Originally raised August 2020)	Project passed to Traffic Signing Team to complete the detailed design work and prepare works order. Detailed design to be shared with Parish Council when complete for comment, likely	That the update is noted.	Area Board



g)	Issue No: <u>14-21-12</u> Ansty PC Request for a 20mph speed limit. (Originally raised December 2021)	Extent of 20mph speed limit agreed with PC. Draft TRO schedule being prepared for submission to the TRO Team for preparation of legal paperwork in December 2024.	That the update is noted.	Area Board
h)	Issue No: <u>14-22-02</u> East Knoyle PC Request for the provision of additional Unsuitable for HGV signage at junction of Church Rails and Holloway / Church Road (Originally raised February 2022)	PC have agreed revised proposals. Works pack issued to contractor in October 2024. Awaiting programming of works by contractor.	That the update is noted.	Area Board
i)	Issue No: <u>14-22-08</u> Hindon PC	As requested at the previous meeting the PC would like to keep this issue on the agenda for revisiting in the future. PC to advise if they wish to proceed with this issue currently.	PC to advise how they wish to proceed with this issue in due course.	Area Board



j)	Issue No: <u>14-22-13</u> Teffont PC	The works to provide the horse warning signs and associated SLOW markings have been completed.	That the update is noted.	Area Board
	Request for measures to address speeding traffic on the B3089. (Originally raised August 2022)	0,		
		Following a site meeting between the PC and Cabinet Member for Highways officers have been asked to undertake additional traffic surveys and consider the possible use of WigWags when horses are accessing/egressing the B3089.		
k)	Issue No: <u>14-22-14</u> Wilton TC Request for pedestrian crossing facility in South Street. (Originally raised August 2022)	Design work commenced. Draft proposals provided to the TC in August 2024. Awaiting comments from PC before producing a detailed design and cost estimate.	That the update is noted.	Area Board
1)	Issue No: <u>14-22-15</u> Mere TC Improvements to Rights of Way MERE50 and MERE66. (Originally raised August 2022)	The Council Street Lighting Team have inspected the illuminated bollards installed on behalf of the TC in November 2024. Report expected by 13/11/2024 advising if the lighting has been correctly installed to allow it to be energised. Once report has been received it will be shared with the TC. If necessary, a meeting will be arranged between all necessary parties to determine the way forward. Issue as to who will pay for the ongoing energy costs is still to be determined.	That the update is noted.	Area Board



m)	Issue No: <u>14-22-17</u> Kilmington PC Request for speed limit assessment along New Road and Kilmington Common (Originally raised November 2022)	Consultation period for the TRO proposing the introduction of a 30mph speed limit in New Road and Kilmington Common ended on the 23/09/24. No objections were received during the TRO consultation period. Stourton PC agreed that the comments they previously submitted on this matter are not to be considered as an objection to the TRO. Consequently, implementation of the speed limit change in Kilmington can move forward. Works order currently being prepared for issue to contractor in December 2024. Following discussions between Stourton PC and the Cabinet Member for Highways a TRO proposing the introduction of a 30mph speed limit Stourton will be processed upon completion of the process to introduce a 30mph speed limit in Kilmington. Cost estimate for the introduction of the speed limit in Stourton to be developed and brought to the next meeting on the group for consideration.	That the update is noted.	Area Board
n)	Issue No: <u>14-22-19</u> Fovant PC Request for Pedestrians in Road Warning Signs (Originally raised November 2022)	Works programmed to be undertaken at the same as the works to install the bollards as part of Issue No: 14-23-12 and Issue No: 14-23-13. Works currently programmed to be completed in November 2024, awaiting confirmation of the exact date from the contractor.	That the update is noted.	Area Board



0)	Issue No: <u>14-23-08</u> Wilton TC Request for improvements to address safety concerns at junction of North Street and Crow Lane. (Originally raised May 2023)	However, please note completion of these works is dependent	•	Area Board
p)	Issue No: <u>14-23-11</u> Dinton PC Request for 7.5t weight limit on Steep Hollow and Sandhills Road	ANPR site survey's locations to be agreed with PC and surveys to be commissioned in December 2024.	That the update is noted.	Area Board
q)	Issue No: <u>14-23-12</u> Fovant PC Request for an improved footway outside of The Greater Good Pub (Originally raised May 2023)	•	That the update is noted.	Area Board



r)	Issue No: <u>14-23-13</u> Fovant PC Request for a footway at the junction of High Street and Tisbury Road (Originally raised May 2023)		That the update is noted.	Area Board
s)	Issue No: 14-23-14 <u>Bishopstone PC</u> <u>Broad Chalke PC</u> Request for a speed limit assessment on the C12 (Originally raised July 2023)	Speed limit assessment report circulated to the local member and Bishopstone and Broad Chalke PCs in May 2024. The assessment recommended one change in speed limit on the eastern approach to the 20mph speed limit in Broad Chalke. Both PCs have approached the Cabinet Member for Highways as they did not agree with the recommendations within the report. Specifically, Bishopstone PC didn't agree with the recommendation to retain the existing 40mph restriction on the C12 within their parish. Broad Chalke PC didn't agree with the proposed relocation of the 20mph speed limit terminal point. The Cabinet Member has indicated that they support Bishopstone PC request for the 40mph restriction on the C12 within their parish to be reduced to 30mph. The Cabinet Member has now advised that he does support Broad Chalke PC's request not to relocate the 20mph speed limit terminal point.		Area Board



t)	Issue No: <u>14-23-17</u>	Results of traffic surveys received in April 2024. Summary		Area
	Wilton TC	results provided to local member and TC in May 2024. 12 of the		Board
		18 locations surveyed indicated that the introduction of a sign only 20mph speed limit could be considered. Of the remaining 6		
	Request for a 20mph Speed Limit in the centre of Wilton	locations 3 are located on 'A' class roads so a 20mph speed limit		
		cannot be considered as physical traffic calming features are not		
	(Originally raised August 2023)	installed on this class of road. Traffic calming features could be		
		considered at the remaining 3 locations to bring the speed of		
		vehicles down to a level where the introduction of a 20mph		
		speed limit could be considered. Full assessment report		
		currently being prepared and will be circulated to the TC in		
		December 2024.		
u)	Issue No: <u>14-23-19</u>	Poor weather and the contractor seeking to undertake this work	That the update is noted.	Area
		overnight has resulted in this work being delayed. Works		Board
	Wilton TC	currently programmed to be completed in November 2024,		
	Request for coloured surfacing	awaiting confirmation of the exact date from the contractor.		
	on the A30 Minster Street.	However, please note completion of these works is dependent		
		on having dry weather.		
	(Originally raised August 2023)			
v)	Issue No: <u>14-23-20</u>	Works programmed to be undertaken week commencing 25/11/24.	That the update is noted.	Area Board
	Wilton TC			
	Request for bollard outside No.			
	2 West Street			
	(Originally raised August 2023)			



w)	Issue No: <u>14-23-23</u> Donhead St. Mary PC	Works pack issued to contractor in October 2024. Awaiting programming of works by contractor.	That the update is noted.	Area Board
	Request for measures to address road safety concerns at the junction of the A350 and Wincombe Lane			
	(Originally raised November 2023)			
x)	Issue No: 14-24-01 Mere TC Request for street nameplates	Works programmed to be undertaken week commencing 02/12/24.	That the update is noted.	Area Board
	(Originally raised February 2024)			
у)	Issue No: <u>14-24-02</u> Mere TC Request for waiting restrictions (Originally raised February	Meeting held with PC in June 2024 to discuss requirements. Design work ongoing. Proposals to be circulated to the TC for comment in December 2024.	That the update is noted.	Area Board
Z)	2024) Issue No: <u>14-24-03</u> Mere TC Request for measures to address safety concerns at Edge Bridge	Scheme has been allocated to the Traffic Signing Team. Scheme commenced design work in November 2024. Proposals to be circulated to the TC for comment in December 2024.	That the update is noted.	Area Board



2024)	(Originally	raised	February		
	2024)				



aa)	Issue No: <u>14-24-04</u> Mere TC Request for the provision of a centre line in Castle Street / The Square (Originally raised February 2024)			Area Board
bb)	Issue No: <u>14-24-09</u> Donhead St. Mary PC Request for measures to address speeding concerns on the A30 in the vicinity of Wren Corner (Originally raised July 2024)	Design work commenced. Draft proposals to be circulated in December 2024 for comment.	That the update is noted.	Area Board
cc)	Issue No: <u>14-24-11</u> Swallowcliffe PC Request for measures to address speeding concerns on Common Lane (Originally raised August 2024)	The PC have requested measures to address speeding concerns on Common Lane. Work not yet commenced on this issue.		Area Board



dd)	A350 Speed Limit Assessment Donhead St. Mary PC East Knoyle PC Sedgehill & Semley PC (Originally raised May 2024)	This issue originally emanated from the discussion around Issue No. 14-23-23. All three PC's have agreed their financial contributions to the speed limit assessment on the A350. Revised brief incorporating the comments previously received has been circulated for further comment. Brief for speed limit assessment issued to Atkins in November 2024. Awaiting programming of speed limit assessment by Atkins. Timeline for the completion of the speed limit assessment to be circulated once known.		Area Board
6.	Closed Issues			
a)	Issue No: <u>14-22-04</u> Chilmark PC Request for a 'Blind Summit' warning sign (Originally raised April 2022)	All works have been completed. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: <u>14-22-06</u> Chilmark PC Request for extension of existing edge of carriageway line (Originally raised April 2022)	All works have been completed. Issue has been closed.	That the update is noted.	Area Board



7.	Other Items		
a)	Highway Maintenance Update	DB from the Area Highway Office was unable to attend the meeting so an update on highways maintenance could not be provided at this time. PS reminded members that highways maintenance issues should be raised via MyWilts in the first instance.	Area Board
8.	Date of Next Meeting:	5 <sup>th</sup> February 2025, 2.00pm, The Nadder Centre Tisbury	





#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to the South West Wiltshire Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, South West Wiltshire Area Board will have a remaining highways funding balance of £0 in the LHFIG allocation available for the 2024/2025 financial year and will advance allocate £12,200.42 from the groups 2025/2026 financial allocation.

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.