

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

| IN PROGRESS | APPROVED – AWAITING SLOT | AWAITING UPDATE - X | AWAITING REMOVAL |
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| Project approved & underway | Project approved but awaiting available resources | Project not yet approved and requires further input | Project to be removed by mutual agreement or failure to progress |

| Previous Status | Item | Progress to Date | Actions and Recommendations | New Status |
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| | Trowbridge LHFIG – 6TH FEBRUARY 2025 – 10AM COUNTY HALL – PRATCHETT ROOM | | | |
| | 1. Apologies and Attendees | | | |
| | <p>Apologies: Cllr Cave</p> <p>Present: WC: Cllr Vigar (Chair), Cllr Clark, Cllr Trigg, Cllr Palmen, Cllr Jacob,</p> <p>TC/PC: Lance Allan, Karl Buckingham, Andrew Bryant (TTC), Roger Evans (NBPC), Stephen Carey (SPC), Richard Covington (WAPC), Richard Culverhouse (HPC)</p> <p>WC Engineers: Jamie Mundy, Mark Banks</p> | | | |
| | 2. Notes of last meeting | | | |
| | Notes from this meeting will be published as part of the agenda for the next scheduled Trowbridge Area Board (20th February 2025) | | | |
| | 3. Financial Position | | | |
| | <p><u>Commitments agreed at this meeting:</u></p> <ul style="list-style-type: none"> • £900 (£300 from SPC) For SID infrastructure in Southwick, 3 sockets 2 posts • £3,500 (Request £500 contribution from Grove School) – Hazel Grove hardstanding adjacent to layby outside Grove School | | | |

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| | 4. | On-going Schemes | | | |
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| JM to issue works order | a) | Woodmarsh, North Bradley To include speed reduction measures at Westbury Rd | <p>Implementation update:</p> <p>Milestone lining and signing gangs are steadily working through a backlog therefore Woodmarsh among others has been pushed back in the programme slightly.</p> | <p>Gateways at Woodmarsh and Southwick Road, the High Friction surfacing at Westbury Road and the lining works providing the marked Bus Stops and SLOW markings have been completed.</p> <p>New signage at Westbury Road is slightly larger than existing and the lighting pole on the nearside will need to be raised, to enable the required clearance above the footway to be achieved.</p> | Ongoing |
| Awaiting Cabinet decision | b) | Brook Road traffic calming (Wingfield Rd end) | <p>20mph limit consultation completed.</p> <p>A final design of the traffic calming solution that was recommended at the Wingfield Road end of Brook Road in a 2022 Atkins feasibility report will be required. TTC supported option 1 for a formal traffic calming feature along this section of Brook Road.</p> | <p>Awaiting implementation of 20mph scheme (4c below), speeds will be monitored and decision taken on whether traffic calming is required.</p> | Awaiting implementation of 20mph speed limit |
| Cabinet Report now approved | c) | 20mph speed restrictions across the town | <ul style="list-style-type: none"> • Broadmead estate • Innox Road • St Thomas' Road area | <p>Implementation will be split, delivering Broadmead & Innox this financial year and St Thomas' area next.</p> | JM to update group on programme |

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| | | | Signing team now preparing final design and works order for implementation. | Cllr Palmen has requested a discussion regarding the Newtown area 20mph not previously progressed. | date once known |
| Awaiting update | d) | NAL socket for SID - Silver Street Ln | DV & JM agreed a socket location for a SID. TTC have agreed to contribute. Cost estimate: £400 per site depending on placement (verge or footway) including Traffic Management required (£300 LHFIG & £100 TTC) Group approved. | Milestone have confirmed this week that this has been re-programmed for 3 rd March | Prog 03/03/25 |
| Approved at 14/09/23 meeting | e) | Repair of grass verges - Manor Road | Phase one completed w/c 15 th July 2024 While first phase now complete, Cllr Trigg requested this item stay on the tracker as a reminder that phase 2 needs discussion and funding... | JM/Cllr Trigg to arrange site meeting to confirm which areas to include in phase 2. | Phase 1 Works completed Phase 2 tbc |
| JM preparing report | f) | 20mph speed limit request – Bratton Road, West Ashton | Speed assessment report was issued to WAPC in July Whilst just meeting criteria for 20mph limit, there are some difficulties in implementing, due to minimum lengths of speed limits. PC requested low cost alternative speed calming measures to be explored. JM has recommended that we proceed with the Parking restrictions and push the Advisory 20mph outside the school initially and then review. | Waiting restrictions will be included below with other Parish requests. Advert date anticipated early Jan '25. JM to advise once TRO team have confirmed dates. | Will be actioned with 4g below |
| Awaiting TRO consultation dates | g) | Parish parking restrictions | Parish parking restriction proposals Advert date anticipated early Jan '25. JM will advise once TRO team have confirmed dates. | Advert dates now confirmed and communicated to the LHFIG via email. Advert – 31 st January 2025 End of Objection – 24 th February 2025 | Consultation 31 Jan to 24 th Feb |

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| <p>Approved at 14/09/23 meeting</p> | <p>h)</p> | <p>Staggered pedestrian barrier, Ashton Rd/Lacock Gards, Hilperton</p> | <p>PC request a staggered barrier to be installed, which was supported by the group.</p> <p>JM advised that only one barrier had been installed due to available footpath widths, to maintain access for buggies etc.</p> | <p>JM/Cllr Clark met on site to discuss solution. Agreed a position to install a narrower barrier that would have the desired effect.</p> | <p>Awaiting resource/pr ogramme</p> |
| <p>Approved at 14/09/23 meeting</p> | <p>i)</p> | <p>20mph speed assessment - Hilperton</p> | <p>Assessment carried out and recorded speeds met criteria for a 20mph speed limit.</p> <p>JM has advised HPC that further data is required to determine the extents of the 20mph limit, due to the Active Travel scheme on Devizes Road (Summer '24)</p> | <p>Report in final draft – with JM</p> | <p>Awaiting report to be issued</p> |
| <p>New request at 30/11/23 meeting</p> | <p>j)</p> | <p>Pedestrian crossing, West Ashton Road</p> | <p>The group was previously advised by Sustainable Transport/Planning that a pedestrian crossing would form part of the development at Ashton Park, yet that the development could still be a way off.</p> <p>JM advised that: <i>Current Wiltshire Council practice requires a minimum level of pedestrian flow before a formal crossing is considered. In general, a minimum average level of 50 pedestrians per hour (counting vulnerable pedestrians as 2) over the four peak hours is required.</i></p> <p>Cllr Cave advised he was unable to get any volunteers to conduct an informal survey.</p> | <p>Planning have advised that they are finalising the S.278 to start to deliver phase 1 infrastructure. It is the developers intention to start the road works this year, and reserved matters will be submitted shortly.</p> | <p>See update</p> |

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| <p><i>Approved at 08/02/24 meeting</i></p> | <p>k)</p> | <p>HIF: 16-24-02 Parking issues, Chantry Gardens, Southwick</p> | <p>The Parish Council has explored with the Highways Engineer the possibility of creating a layby in Chantry Gardens to provide parking; thereby protecting the green amenity space. Detailed cost estimate is £9,688 Usual 25% contribution (£2,422), yet SPC have agreed to pay up to £3,000 So LHFIF funding would be: £6,688 Group agreed funding.</p> | <p>Programme start date: 10th Feb 2025</p> | <p>Prog date 10th Feb 25</p> |
| <p>Awaiting programme date</p> | <p>l)</p> | <p>HIF ref: 16-24-03 Pedestrian signage, Brokerswood Rd, Southwick</p> | <p>JM has confirmed the detail of the request with SPC and will prepare a cost estimate for Pedestrian warning signs for the next meeting. Estimated cost for 2 signs & posts: £1,600 (£1,200 LHFIF & £400 Southwick PC) Group agreed funding.</p> | <p>Programme start date: 17th Feb 2025</p> | <p>Prog date 17th Feb 25</p> |
| <p><i>Approved at 21/11/24 meeting</i></p> | <p>m)</p> | <p>HIF ref:16-24-05 Additional street lighting – Bratton Road, West Ashton</p> | <p>AtkinsRéalis have now provided an indicative design and an estimate for the works. The proposed scheme would be for 3 new streetlights, with an estimate of £7,500. West Ashton Parish Council have confirmed a 25% contribution of £1,875 and request support from LHFIF for funding of £5,625. Group agreed funding.</p> | <p>JM to advise once programme date known Need to engage SSE to sort supply, works likely to be next financial year.</p> | <p>JM to update group on programme date once known.</p> |
| <p><i>New request at 18/04/24 meeting</i></p> | <p>o)</p> | <p>HIF ref:16-24-06 Street Lighting County Way bridge</p> | <p>Various members of the public have complained about poor lighting at either side of the footbridges from the Town Park to The Tesco Site. The poor lighting leads to people not feeling safe and avoiding using the footbridges at night.</p> | <p>Cllr Palmen to engage with Tesco to request the unit within their site is put back into operation.</p> | <p>Awaiting feedback from Cllr Palmen and Tesco</p> |

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| <p><i>New request at 18/04/24 meeting</i></p> | <p>p)</p> | <p>HIF ref:16-24-07 Almond Grove/Hazel Grove, footway</p> | <p>The school would be very grateful if the grassy area at the east end of the footpath could be paved over as the area experiences congestion when children are arriving and leaving and that area cannot be used in wet weather.</p> | <p>JM advises estimate approx. £3,500</p> <p>Group requested a contribution from the school. JM to write and ask. General consensus was that if the school can contribute, great, if not LHFIF could fund.</p> | <p>Estimate provided</p> |
| <p><i>New request at 19/09/24 meeting</i></p> | <p>s)</p> | <p>Various dropped kerbs in Trowbridge Adcroft Ward</p> | <p>Cllr Kirk requests a number of dropped kerbs in his area that have previously been agreed by TTC, but not prioritised by the LHFIF. Group concluded that these should be phased and sites that would complete a route be prioritised.</p> <ul style="list-style-type: none"> • Cleveland Gardens x1 • Springfield Close x1 • St Thomas' Road x2 • Victoria Road x4 • Osborne Road x2 • Middle Lane x2 <p>No update from Cllr Kirk in November, so group agreed for JM to determine which sites would complete a route and gave approval for 3 sets to be done; £4,500 (£3,375 LHFIF & £1,125 TTC)</p> | <p>JM progressing final design and will confirm which sites will be included, prioritising those which would complete a route as previously agreed.</p> <p>JM to update group of programme once known.</p> | <p>Group agreed funding for 3 sets</p> |
| <p><i>New request at 19/09/24 meeting</i></p> | <p>t)</p> | <p>Late requests which Chair allowed to reviewed by group at Sept 24 mtg</p> | <p>HIF ref: 16-24-20 Request for motorcycle parking bay on West Street</p> <p>HIF ref: 16-24-21 Request to add a gate from TROW 52 into the cemetery to provide alternative access.</p> | <p>JM confirmed an advisory bay between the two existing advisory access markings would be the best solution</p> <p>JM awaiting advice from Rights of Way team. JM to chase</p> | <p>JM will add to another scheme (See 5a)</p> <p>Awaiting update</p> |

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| | 5. | New requests received in November: | | | |
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| <i>New request at 21/11/24 meeting</i> | a) | HIF: 16-24-22 Request to mark give way markings at junctions | The two T junctions within Summerleaze, Studley Green do not have give way paint markings. Could these be provided? | JM suggested an a lining order be raised to cover these and other requests including re-marking of Bus Stops, motorcycle bay on West Street at 4(t), plus any more that the group wished to add. Group agreed a works order up to £3,000 | JM to collate list and raise works order with Milestone |
| <i>New request at 21/11/24 meeting</i> | b) | HIF: 16-24-25 NAL socket for SID – Cockhill | HIF received for the NAL socket mentioned at the previous meeting... Cockhill suffers from significant speeding and has a community speedwatch team. We have been told the lampposts are not suitable for fixing SIDs to. | Cost estimate: £400 per site (£300 LHF IG & £100 TC/PC) Group agreed funding. Programmed for 3 rd March. | Prog 3 rd March |
| <i>New request at 21/11/24 meeting</i> | c) | HIF: 16-24-26 Parking restrictions – Broadmead & Brook Road junction | Increasing number of vehicles parking on the bend of Broadmead and Brook Road junction and across the dropped kerb. Requires assessment of double yellow lines needed there and on Brook Road itself to deal with serious visibility issue. Double Yellow lines applied at the junction and to help drivers recognise the distant they should be from junction. | JM suggested adding this to the current batch of restrictions to be advertised shortly. | Will be actioned with 4g above |
| <i>New request at 21/11/24 meeting</i> | d) | HIF: 16-24-27 HGV restrictions – Brook Road, Trowbridge | HGVs using Brook Road as short cut. Used to just be the Wessex Water tankers but seeing increase in numbers of larger commercial vehicles using the road which is inappropriate for residential housing estate. Conscious this has been looked at previously but would like it explored again. | Advice from Sustainable Transport; “Generally, we would have to prove that a weight restriction is an appropriate course of action, in the form of a commissioned freight study (Est £15-20K) | See update |

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| | | | | TRO's and signage etc would probably see another £5-7K added to that should a weight restriction be recommended and agreed" | |
| <i>New request at 21/11/24 meeting</i> | e) | HIF: 16-24-28 Selwood Homes parking – Manor Road, Trowbridge | Selwood Homes have been contacted by the residents regarding issues with residential parking. Currently, there is no allocated parking for residents and there are more cars in the area than available parking spaces. Specifically, outside this block parking is an issue as there is a bus stop and traffic calming measures in place. The block adjacent to this block, 89 – 99 Manor Road, has a parking bay that is making use of the pavement area. The request is for a similar arrangement for 101 – 111 Manor Road. | <p>JM advised this could be tricky to fit in another due to the proximity of the traffic calming and making sure there's sufficient room for the local bus.</p> <p>JM to check on site to see what is possible and will add to the current batch of restrictions or lining order accordingly.</p> | JM to assess on site |

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| | 6. | New requests for Feb 2025 meeting: | | | |
| <i>New request at 06/02/25 meeting</i> | a) | HIF: 16-24-29 NAL sockets for SID's – Four locations in Southwick | <p>The Parish Council is working to purchasing and installing a SID for the parish; to be moved between 4 potential locations and is seeking support from WC for the installation of the required NAL sockets. The SID project is designed to assist with the speeding issues experienced in the parish.</p> <p>Support for the installation of NAL sockets in the below locations: Village side of both Frome Road gateways Brokerswood corner Between the village shop and roundabout</p> | <p>Stephen Carey confirmed that SPC have decided to purchase 2 SID's and is their intension to move these between the 4 sites requested.</p> <p>Cost estimate: £400 per site (£300 LHFIG & £100 PC)</p> <p>Group agreed £900 (£300 from SPC) for 3 locations to be confirmed on site by JM.</p> | |

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| <p><i>New request at 06/02/25 meeting</i></p> | <p>b)</p> | <p>HIF: 16-24-30 Verge parking – Marshmead, Hilperton</p> | <p>Priority 1) The protection of the verges from nuisance parking, ideally with a series of bollards to match those installed on the larger verge.</p> <p>Priority 2) Formal adoption of the verges by Wiltshire Council, if not already actually owned by the council, so that the green public spaces in the Marshmead neighbourhood are cared for to the same standard as any other streets in Wiltshire.</p> <p>HPC resolved at their November meeting to support this application and also provide 50% of the cost. However, they were surprised that Wiltshire Council denies ownership of the verges despite maintaining them and dispute of ownership should not be a barrier to resolving the issue and that they are part of the highway.</p> | <p>MB to investigate further and feedback.</p> | |
| <p><i>New request at 06/02/25 meeting</i></p> | <p>c)</p> | <p>Rock Road access marking</p> | <p>Resident has contacted Cllr Vigar regarding difficulties with access being blocked, due to a new access being created just up the road, causing vehicles to park closer to their access and often causing obstruction. JM has advised that an advisory marking could be included in the ad-hoc lining batch, ahead of formal yellow line restrictions. Cllr Vigar to submit a HIF to TTC.</p> | <p>White access marking agreed – to be done with Ad-hoc lining previously agreed at 5a.</p> | |
| <p><i>New request at 06/02/25 meeting</i></p> | | <p>HIF: 16-24-31 Speeding concerns – Leap Gate / Castle Mead</p> | <p>Residents concerned regarding speeding around the crossing and area from Leap Gate to Hackett Place at school drop off and collection times. Speed limit is 40 mph – however it is a residential area and lots of pedestrians moving around to get to school and shops.</p> | <p>JM to discuss further with colleagues, before recommending a speed survey as sceptical that a survey would deliver the outcome desired, due to the type of road, environment etc. JM to feedback to the group.</p> | |

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| | | | <p>Cars moving at speed throughout the day.</p> <p>The minimum approach would be a speed limit reduction from roundabout to Painters Mead (second entrance) or temporary speed limit reduction at school times (8am – 9am and 3-4pm?)</p> <p>Other alternative to consider is reduction from Castle Mead all way up to Roundabout as this is a residential area and would benefit from reduction in speed along the whole area (cars tend to speed up and don't slow as they enter Castle Mead)</p> | | |
| <p><i>New request at 06/02/25 meeting</i></p> | <p>HIF: 16-24-32 Extended parking restrictions – Hackett Place</p> | <p>Residents reporting congestion and parking which blocks road along Hackett Place and where the road has a junction into the housing.</p> <p>Parking on corners and opposite the junction cause problems for vehicles accessing the school and for residents and pedestrians in the area. There is traffic calming chicane in place which adds to issue when cars park in the area.</p> <p>Line markings to prevent parking opposite the road into housing – double yellow lines would be preferable.</p> <p>Or restrictions to prevent parking during week but allow during weekends for leisure use when school closed.</p> | <p>Group agreed this should be added to the next batch of Parking restriction proposals for Trowbridge to achieve economy of scale as TRO consultation is £3,000.</p> | | |

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| <p><i>New request at 06/02/25 meeting</i></p> | <p>HIF: 16-24-33 Extended parking restrictions – Manor Road</p> | <p>I feel that by extending the double yellow lines from the junction of Frome Road (Mini roundabout) to Manor Close Junction on both sides of the road would alleviate this problem. in this short distance you have two bus stops and four pavement access slopes. With cars parking in the bus stop and cars blocking the slopes it can be a dangerous place. buses having to stop in the road blocking traffic , pedestrians crossing between parked cars and wheelchair users having to travel along the road to gain access back to the pavement.</p> | <p>Group agreed this should be added to the next batch of Parking restriction proposals for Trowbridge as above.</p> | |
| <p><i>New request at 06/02/25 meeting</i></p> | <p>HIF: 16-24-34 Pedestrian refuges with bollards – Silver Street Lane</p> | <p>Safe crossing points for pedestrians are limited and the ends of the section of Silver Street Lane where pedestrians would be expected to cross from one section of footpath to the other represent significant points of peril due to fast vehicles in unexpected parts of the road.</p> | <p>JM to arrange site visit with Cllr Vigar and Graham Hill (TTC) to discuss issues and produce preliminary design and estimated costs to bring back to the group.</p> | |
| <p><i>New request at 06/02/25 meeting</i></p> | <p>HIF: 16-24-35 Dropped kerb – Fore Street</p> | <p>The disabled bay outside Natwest Bank on Fore Street, Trowbridge doesnt have a low kerb so wheelchair users (who have parked legally in the bay) can't use the footpath unless they wheel themselves down the road and use the low kerb near Lloyds Bank. The carriage is now narrower there since the recent works and could be dangerous for a wheelchair user if they get caught between the kerb and a passing larger vehicle.</p> | <p>JM to discuss with colleagues working on the Future High Streets project to ask if this was considered and wider team to ask if this has been an issue elsewhere before coming back to the group on a potential way forward.</p> | |

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| <p><i>New request at 06/02/25 meeting</i></p> | <p>HIF: 16-24-36 Access markings /marked bays – Cloford Close</p> | <p>There is parking for cars at the end of the road close to the driveways of 4a and 4b Cloford Close. However, they are often parked in such a way as to make it difficult to get out of the driveways due to the angles involved. When the nearby hedges and trees are overgrown, cars park further and further back making it almost impossible to get in or out.</p> <p>Could parking bays be marked and/or hatching of some description to show where NOT to park and protect the driveways. This is not an appropriate place for the H bar.</p> | <p><i>JM to meet Cllr Trigg on site to see what could be achieved with some advisory markings. Any lining to be done with Ad-hoc lining previously agreed at 5a.</i></p> | |
| <p>7.</p> | <p>Date of next meeting: 29th May 2025 10am County Hall, Room TBC (Next Trowbridge Area Board's are 20th Feb, 20th May, 26th Jun 2025)</p> | | | |