



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group

Name of organisation	Southern Wiltshire Youth Advisory Group		
Contact name	Tony Nye		
Contact address	Downton DC4YP, c/o Trafalgar School at Downton, Breamore Road, Downton. SP5 3HN.		
Contact number	07775 410523	e-mail	tony.nye@wiltshire.gov.uk
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Southern Wiltshire Community Area Leisure Credits Scheme		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Leisure Credit Scheme involves young people in undertaking work which we have organised across the Community Area and receiving Leisure Credits which are redeemed for reward trips we organise. The number of Credits a young person receives is based on how hard they worked and how well they worked as part of a team. The two main aims are that i) young people have positive activities to engage with which are educational, developmental and fun and ii) the community benefits from having tasks completed which might not otherwise be done and improvement in intergenerational understanding		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Wiltshire		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date Ongoing	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date Ongoing	No <input type="checkbox"/>

Where will your project take place?	All across the Southern Wiltshire Community Area
When will your project take place?	Ongoing
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	By discussion with young people and local communities including specific projects and parish councils. Young people will benefit from the scheme as it will enable them to develop personal, social and practical skills which will improve their life chances. The principle of working to earn Leisure Credits enables young people to develop a good work ethic as well as ensuring equality between all young people as the only way to access the reward activities is by redeeming credits and so the financial position of the young person and their family is immaterial. By visibly working in the community, young people will be able to challenge many of the negative stereotypes of young people portrayed by the media. This increases intergenerational understanding which is of benefit to the whole community. The fact that the work is being undertaken which improves the environment of local communities is also of great benefit.
How many people will benefit from your project?	Over 50 young people and the whole CA
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboard Please provide a reference/page no.	The scheme links to Community Plan points 26, 28, 35, 36, 61, 65, 69 10, 11, 15, 16
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="7"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to fund the project through partnership working and accessing external funds from a variety of sources

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will know that the project is a success based on the number of young people engaging in the scheme, the feedback of these young people and feedback from the wider community.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Staffing costs	£3,950	Own fundraising/reserves		£
Materials and equipment costs	£1,000			£
Transport costs	£250	Parish/town council		£
Refreshment/food costs	£400			£
Reward trip costs	£4,800	Trusts/foundations		£
	£			£
	£	In kind		£
	£	Youth Service - staff/transport	C	£1,650
	£	Other		£
	£	Curriculum/devolved funding	C	£3,700
	£			£
	£			£
Total Project Expenditure	£10,400	Total Project Income		£5,350

Total project income B	£5,350
Total project expenditure A	£10,400
Project shortfall A – B	£5,050
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Tony Nye

Date: 19/03/2012

Position in organisation: Youth Development Co-ordinator

Please return your completed application to the appropriate Area Board Locality Team (see section 3)