

Wiltshire Council and Wiltshire's Community Area Partnerships:

COMMUNITY AREA PARTNERSHIP AGREEMENT (CAPA) 2013/2014

1. Principles

- (1) Partnerships are independent and autonomous
- (2) Partnerships are inclusive of, and accountable to, the wider community
- (3) Partnerships have a voluntary relationship with the Council and public agencies
- (4) Partnerships form the foundation of strong, resilient, empowered communities
- (5) The existence of strong independent and inclusive partnerships is central to Wiltshire Council's community governance proposals

2. Desired Outcomes

- (1) Empowered, resilient communities developing new ways of addressing local priorities in collaboration with Wiltshire's public services and partners at local level.
- (2) Active and sustained participation by all sections of the community in the civic life of the community area
- (3) Public funding and services focused more accurately on priority needs
- (4) Local people fully informed about and involved in the decisions that affect them
- (5) Strong independent partnerships working with the local Area Board and the local community to identify local priorities and promote local action and projects.
- (6) An up-to-date, independently produced and influential community plan for each of Wiltshire's 20 community areas produced to consistent and robust standards
- (7) Effective communications and engagement network in each community area
- (8) Partnerships effectively accessing inward investment to support local priorities and enabled to lever funds in from outside sources
- (9) Area Boards and Partnerships collaborating effectively to deliver local action linked to community plan priorities
- (10) Communities influencing strategic policy e.g. the Wiltshire Community Plan and Local Agreement for Wiltshire
- (11) Partnerships becoming an effective delivery vehicle for strategic outcomes

3. Commitments – Wiltshire Council and the Corsham Area Board

- (1) Will respect the independence and autonomy of the Corsham Community Area Network as the Partnership for the local community area and will recognise and support the role of the Network Co-ordinator as its primary point of contact
- (2) Will recognise and value the commitment of the Community Area Network's volunteers and their contribution to the local community
- (3) Will recognise that volunteers' commitment to the Community Area Network can be changeable due to personal circumstances
- (4) Will consult, involve, engage, listen to and act on the advice of the local Area Network
- (5) Will provide such reasonable funding that the Network may need to support its work and achieve the aims, aspirations and goals set out in the community plan or identified in the Joint Strategic Assessment for Corsham
- (6) Will provide technical and professional support to the Network including socio-economic profiles, external funding advice and service performance data

- (7) Will work with the Community Area Network to establish and maintain effective communications networks within the community area
- (8) Will support and work with the Community Area Network to develop influential community plans to consistent and robust standards
- (9) Will incorporate the priorities set out in community plan when planning and delivering its services, allocating resources and when negotiating with partners and national agencies.
- (10) Will help and support the Network in coordinating the activities of organisations, groups and individuals in the area and to facilitate community participation
- (11) Will provide a standing agenda item for the Community Area Network to provide regular updates to the local Area Board and invite a Network representative to the ABC meetings.
- (12) Will work with Wiltshire Forum of Community Area Partnerships (WFCAP) to further develop and enhance local partnership arrangements in Wiltshire
- (13) Will work with WFCAP and, as requested, attend its meetings to listen to its views and concerns and support it in developing mechanisms to monitor and improve the effectiveness of local partnership arrangements
- (14) Will, where appropriate, invite WFCAP to attend meetings of the Area Board Chairmen.

4. Commitments – Corsham Community Area Network

- (1) To establish and maintain working relationships and effective network links across the Corsham Community Area Network and to encourage partnership working with representative groups as opportunity or need is found
- (2) To engage and communicate with all sections of the community recognising the need to reduce duplication with the Community Area Manager. To maintain a contacts register of key organisations and volunteers
- (3) To encourage community input to Service level consultations and to consult widely on emerging or topical community issues including holding public engagement events and activities as necessary and as agreed with the Area Board
- (4) To maintain and regularly review the local community area plan that reflects the major issues affecting the area and to administer an action plan and identify projects to address these issues. This will be done in consultation with the wider local community in order that it properly represents their concerns and aspirations
- (5) To work with the Community Area Manager and the Area Board Chairman to refer matters from the Network to the Area Board for consideration as appropriate
- (6) To champion and represent local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan or the Joint Strategic Assessment for the Corsham area
- (7) To contribute to the services and activities provided by the Wiltshire Forum of Community Area Partnerships, including attendance by members at relevant networking and training events
- (8) To engage a Project Officer/ Community Agent, as necessary, to run and administer the Network and to work with Wiltshire Council's Community Area Manager for the area
- (9) To be open to and inclusive of the wider community and to encourage attendance and participation by groups and organisations from Corsham Area and neighbouring community areas where they may be affected by an issue
- (10) To account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis
- (11) To use the community area blogsite, "Our Community Matters", to publicise Area Network activities, news and events on a frequent basis and champion the blogsite's wider use by the community.

5. Compact:

(1) This agreement is underpinned by the principles contained within the Wiltshire Compact

Acceptance of Community Area Partnership Agreement

Corsham Community Area Network:

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed on behalf of
Corsham Community Area Network

Date

Wiltshire Council:

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed Chairman
Corsham Area Board

Date