

Report to	Royal Wootton Bassett & Cricklade Area Board
Date of Meeting	26 November 2014
Title of Report	Small Scale Transport and Highway Improvement Schemes – Recommendations from Royal Wotton Bassett & Cricklade Community Area Transport Group (CATG)

Purpose of Report

- To note actions contained within these meeting notes
- To note discussions relating to new issues and existing priorities
- Remind town/parish councils that a contribution of 20-30% is requested towards CATG schemes (with the exception of substantive schemes)

1. Background

- 1.1. In 2014/2015 Royal Wootton Bassett & Cricklade Area Board was allocated a discretionary budget of £14,204 for the assessment and selection of small scale transport schemes to be progressed in the community area. The funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.
- 1.2. Royal Wootton Bassett & Cricklade area board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues / schemes with the support of highways officers and make recommendations to the area board. The means by which the public and parishes can identify issues for consideration to the RWB&C CATG is primarily via the [area board community issues process](#)
- 1.3. The membership of the RWB&C CATG comprises of RWB&C Area Board councillors and a nominated parish council representative from each parish or town council. Nominations for 2014/15 are identified below.

Division	Area Board	Nominated representatives
Cricklade & Latton	Bob Jones	John Coole (Cricklade TC) Graham Blunden (Latton PC) Simon Ballard (Marston Meysey PC)
Lyneham & Bradenstoke	Allison Bucknell	Veronica Stubbings (Broad Town PC) Marion Kent (Clyffe Pypard PC) Richard Bullock (Lyneham&Bradenstoke PC) Diana Kirby (Tockenham PC)
Purton	Jacqui Lay	Ray Thomas (Purton PC)
RWB North	Mary Champion	
RWB East	Mollie Groom	Dean Cobb (Lydiard Millicent PC) Peter Willis (Lydiard Tregoze)
RWB South	Chris Hurst	Mike Farrow (RWB TC)

- 1.4. Further information about how the CATGs operate can be found at <http://www.wiltshire.gov.uk/catg-area-boards-practice-papers.pdf>.
- 1.5. Individuals who have submitted issues being discussed by the CATG are also invited to attend CATG meetings as observers.
- 1.6. All issues referred to RWB&C CATG will be assessed and scored to assist members of CATG to prioritise projects.
- 1.7. A condition of progressing schemes relies on parish councils consulting locally and demonstrating community support for schemes. They are also asked for a contribution of 20-30% towards the cost of schemes. Town/parish councils are reminded to consider this when setting their precepts. The exception of the 20-30% contribution applies to substantive schemes. The area board members may use their discretion regarding contributions.
- 1.8. RWB&C CATG last met on 2 October 2014 and will next meet on 10 February 2015.

2. Recommendations from CATG and other information

- 2.1. The area board is asked to note and approve actions and recommendations of the 2 October 2014 RWB&C CATG meeting contained in Appendix 1. These are available from the [RWB&C area board pages](#) of the council's website.
- 2.2. The balance on 2 October 2014 was £3,300.

3. Environmental & Community Implications

- 3.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community.

4. Financial Implications

- 4.1. RWB&C Area Board approved the recommendation of the CATG that town/parish councils should contribute 20-30% to all schemes. An exception being substantive schemes.
- 4.2. All decisions must fall within the funding allocated to RWB&C Area Board.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. The schemes recommended to the area board will improve road safety for all users of the highway.

Appendices	Appendix 1 – RWB&C CATG Action Notes 2 October 2014
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